

Program Manager Indonesia

- **Job type: Full-time (40 hrs)**
 - **Based in: Indonesia**
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About Progreso Foundation

Progreso Foundation empowers smallholder farmers in the coffee and cocoa value chains to gain better incomes, improve their quality of life, and farm sustainably. To achieve this, we support cooperatives to become professional and sustainable businesses, ready for investments, and meeting market requirements. We establish long-term and trusted partnerships with producer organizations and are their first line of support on the ground. We implement three pillars: training and coaching through our Technical Assistance programs, small-scale trade finance loans through the Progreso Fund, and digitalized data management and traceability through Beyco. Progreso is active in seven focus countries throughout Latin America, Africa, and Asia.

In Indonesia, Progreso is active for over five years. Currently, we support 14 cocoa and coffee cooperatives on Java, Sumatra, Sulawesi, Flores, and Bali, with technical assistance and small-scale loans.

About the Position

Progreso is looking for a Program Manager Indonesia. The Program Manager Indonesia is responsible for the implementation and administration of our projects in Indonesia, and oversees the work of the project managers and field officers. This is a full-time position, remuneration on a full-time basis depending on the candidate's experience. The candidate is based in Indonesia and is able to travel to the field regularly. Currently, we are working on a proposal for the next phase of our program from 2026-2028. The new Program Manager will be able to shape the proposal according to their experience and expertise. The Program Manager will also be able to build an in-country team to implement the project.

Main tasks

The Program Manager will report directly to the Managing Director and has the following responsibilities:

- Co-designing and realizing the projected impact of our projects in Indonesia by overseeing the project implementation within Progreso's portfolio in Indonesia.
- Processing high-quality loan and project applications by our cooperative partners, and providing advice on the approval;
- Building a strong in-country implementation team, and when needed, contracting relevant service providers in our projects, such as consultants;
- Supporting the project management, including budget management, monitoring, timely reporting and content and delivering on time, high-quality outputs (reports) to internal and external clients;
- Overall administration of the projects managed by Progreso in the project management system (Salesforce);
- Maintaining relationships with our main donors, our cooperative partners, and other relevant stakeholders (such as governmental actors, buyers, other NGOs, etc);
- Contributing to project development for further expansion of our operations, including relationship building with new donors, high-potential cooperatives, and other NGOs.

What we are looking for

- Relevant Degree (International Business/Economics, Rural Development, Agro business, International Development Studies, Development Finance, etc.).
- Affinity with sustainability and business development in Asia.
- The ability to work well independently as well as in a team.
- Ambitious, with proven experience in project and/or program management.
- An entrepreneurial mindset and approach to sustainable poverty alleviation in the agricultural value chain context in collaboration with smallholder producer organizations.
- A proactive and flexible working attitude. Feel comfortable working in a small organization in which a great amount of independence and personal initiative is expected.
- Specific knowledge/experience in the coffee and cacao sectors is an advantage.
- A minimum of 5 years of relevant work experience in the management and administration of programs and projects in an NGO or company setting.
- Experience with Salesforce is an advantage.
- Fluent English (spoken and written) and conversational proficiency in Bahasa (spoken);
- Preferably able to start as per February 1st, 2026

What we offer

- An opportunity to be part of Progreso's mission in making the coffee and cocoa supply chains more sustainable.
- An excellent working atmosphere with an entrepreneurial environment, with loads of freedom and growth opportunities.
- An opportunity to be part of an international organization and exchange with colleagues in Asia, Latin America, and the Netherlands.
- A full-time position with market-competitive remuneration based on a consultancy contract.

Interested?

Please send your resume and a cover letter before December 21st, 2025 to admin@progreso.nl.